

SYRACUSE UNIVERSITY
OFFICE OF FRATERNITY AND SORORITY AFFAIRS
COMMUNITY POLICIES and EXPECTATIONS
2019 - 2020

TABLE OF CONTENTS

Code of Student Conduct.....4

Chapter Recognition.....6

Membership Requirements.....8

Syracuse University Anti-Hazing Policy.....9

Chapter Insurance.....11

Fraternity and Sorority House Expectations for Off-Campus Living.....12

Fire Health and Safety.....15

Social Event Policies.....16

The Fraternity and Sorority Affairs staff is committed to providing educational opportunities to promote and develop the character of students while maintaining the goals and academic mission of the institution. As members of the Inter-fraternity Council (IFC), Multicultural Greek Council (MGC) National Association of Latino Fraternity Organizations (NALFO), National Pan-Hellenic Council (NPHC), Multicultural Greek Council (MGC), Panhellenic Council (PHC) and Professional Fraternity Council (PFC) you must comply with the policies and standards listed in this document. Any violation may result in, but is not limited to, social probation or other University disciplinary action. The purposes of the document are:

- To promote and educate the fraternity and sorority community of its responsibilities in the area of risk management.
- To minimize risk to the safety or wellbeing of members of Greek organizations and the University community.
- To define the expectation of responsible decision making as well as promoting the goals, values, and missions of individual organizations and the Office of Fraternity and Sorority Affairs (FASA).
- To improve the Greek community's relationship and image with the rest of the student body, the University administration, the Inter/national governing bodies, and Syracuse community.

The fraternity and sorority community includes those private, national, and international voluntary social associations that meet all of the following criteria:

- The sponsoring body is a legal corporation and a member of the appropriate national or international governing body.
- The organization is recognized by its respective governing body at Syracuse University.
- The organization is recognized by Syracuse University.
- The organization is formed around goals which are social, service, professional, and/or fraternal in nature, rather than honorary, religious, or political.
- The organization prohibits members from joining more than one fraternal organization at a time with the exception of organizations affiliated with the Professional Fraternity Council. (i.e., if a student is a member of a PFC organization, they may join another FASA recognized organization and vice versa.)

SYRACUSE UNIVERSITY CODE OF STUDENT CONDUCT

All Syracuse University students are expected to conduct themselves in a manner that supports and promotes the educational mission of the University. Integrity, respect for one another and others' property, and a commitment to intellectual and personal growth in a diverse population are values deemed fundamental to the Syracuse University community.

The Code of Student Conduct applies to all students and student organizations at Syracuse University. Violations can occur either on or off campus and individuals and/or groups can be held accountable. Ignorance of the code and/or acts committed under the influence of alcohol or drugs do not diminish one's responsibility.

The following behaviors, or attempted behaviors are considered violations of the Syracuse University Code of Student Conduct:

- 1) Physical harm or threat of physical harm to any person or persons, including, but not limited to: assault, sexual abuse, or other forms of physical abuse.
- 2) Harassment, whether physical, digital, oral, written or video, or any violation of the Syracuse University Anti-Harassment Policy or Sexual Harassment, Abuse, and Assault Prevention Policy.
- 3) Conduct, whether physical, electronic, oral, written or video, which threatens the mental health, physical health, or safety of anyone.
- 4) Academic dishonesty*, including but not limited to plagiarism and cheating, and other forms of academic misconduct, such as, misuse of academic resources or facilities, intellectual property theft and/or misuse of computer software, data, equipment or networks.
- 5) Intentional disruption or obstruction of lawful activities of the University or its members including their exercise of the right to assemble and to peaceful protest.
- 6) Theft of or damage to University, personal, public, or private property/services or illegal possession or use of the same.
- 7) Forgery, alteration or fabrication of identification cards, records, reports, grades, diplomas, University documents, possession or purchase of falsified identification cards or misrepresentation of any kind to a University office, University official, or law enforcement.

- 8) Unauthorized entry, use, or occupation of University facilities that are locked, closed or otherwise restricted as to use.
- 9) Disorderly conduct including, but not limited to, public intoxication, lewd, indecent or obscene behavior.
- 10) Illegal use or possession of alcohol, drugs or drug paraphernalia, or any other violation of the Syracuse University Policy on Alcohol, Other Drugs, and Tobacco.
- 11) Illegal purchase, distribution, manufacture, or sale of alcohol, drugs, or drug paraphernalia, or any other violation of the Syracuse University Policy on Alcohol, Other Drugs, and Tobacco.
- 12) Failure to comply with the lawful directives of University officials who are performing the duties of their office, especially as they are related to the maintenance of safety or security.
- 13) Unauthorized possession or use of any weapon, including: firearms, BB-guns, airsoft guns, air rifles, explosive devices, fireworks, or any other dangerous, illegal, or hazardous object or material, and improper use as a weapon of any otherwise permitted object or material. This includes violations of the University's weapons policy. Exceptions may be approved by the Office of Student Rights and Responsibilities for theatrical productions or athletic/recreational events.
- 14) Interference with or misuse of fire alarms, blue lights, elevators or other safety and security equipment or programs.
- 15) Assistance, participation in, promotion of, or perpetuation of hazing.
- 16) Assistance, participation in, or promotion of a student organization that has lost University recognition on a temporary or permanent basis.
- 17) For student leaders, failure to intervene or notify the University when a student knows of a situation that threatens the health and safety of another individual or the campus community.
- 18) Violation of any international, federal, state, or local law.
- 19) Violation of University policies, rules or regulations that are published in the Student Handbook, or other official University publications or agreements.

* Cases involving academic dishonesty are handled by the Academic Integrity Office.

Other policies of the University may be found on the Syracuse University website and in other University publications.

CHAPTER RECOGNITION

The fraternities and sororities at Syracuse University have long been a vital part of the Syracuse University community promoting a collaborative and unified fraternity and sorority environment that values leadership, diversity, service, growth, and scholarship. The University has long supported and encouraged fraternity and sorority chapters in their efforts to improve both the Syracuse University and local surrounding communities. Membership in fraternities and sororities must be a safe and productive learning experience. This legacy should be preserved and nurtured by the best of those organizations and individuals who are supportive of the University's mission as well as its policies. All recognized fraternities and sororities have and should continue to work diligently with Fraternity and Sorority Affairs to maintain their good standing.

DEFINITION

Fraternal Organizations are defined as any group, social, service, civic, or professional in nature, that:

- A. Utilizes Greek letters in its nomenclature, with the exception of honor societies; or
- B. Maintains single-sex membership; or
- C. Has organization norms consistent with fraternal organizations such as but not limited to:
 - ritual ceremony of initiation;
 - membership recruitment and selection;
 - big brother/big sister;
 - new member education/orientation/pledging;
 - wearing Greek symbols/letters.

ELIGIBILITY

To be eligible to receive consideration for University privileges, services, and resources, as outlined in documents from the Office of Fraternity and Sorority Affairs at Syracuse University, fraternal organizations must hold "recognized" status. Recognition is granted at the discretion of the Office of Fraternity and Sorority Affairs upon demonstrating that the organization is managed responsibly, fiscally reliable, a responsible steward of University and community property, and a constructive member of the University community that reflects the University's highest ideals. As a general rule, recognition will not be granted/extended unless the organization:

In the case of **continuing recognition**, chapters must:

- A. File a re-recognition form with FASA via 'Cuse Activities at the beginning of each academic year; and;
- B. Have a minimum of four (4) currently enrolled Syracuse University undergraduate members, in the case of continuing recognition. Exceptions may be recommended to the Assistant Dean of FASA by the FASA chapter advisor, on a case-by case basis. Chapters that are provisionally recognized will be limited to programmatic opportunities that will be approved through the FASA office and will be required to meet with the associate director of Fraternity and Sorority Affairs regarding an outlined membership plan. Additionally, the chapter will still be required to

meet the expectations of participation from the governing council/FASA. Groups who do not meet the minimum expectation of membership will have one academic semester (fall to spring; spring to fall) to comply with university expectation; and,

- C. Have a minimum group Grade Point Average of 2.50 in the case of continuing recognition; and,
- D. Is in good standing with its inter/national headquarters; and,
- E. Have membership (provisional membership in the case of a new organization) in one of the recognized fraternal governing councils and,
- F. Have reasonably complied with the Code of Student Conduct, council governing policies and the like.

Organizations seeking to obtain recognition through the expansion process are required to

participate in the Fraternity and/or Sorority Expansion Process to be considered for recognition.

Information regarding the requirements for organizations participating in the expansion process as well as expansion application can be found on the FASA website. Please note that expansion may not take place on an annual basis and will only take place with the support of the appropriate Council.

REVOCAION OF RECOGNITION

Recognition may be suspended on an interim basis by the Assistant Dean of Fraternity and Sorority Affairs for a pattern or incident of misconduct, criminal activity, or fiscal default by:

- A. the undergraduate organization; or,
- B. an undergraduate officer or member of the organization when representing the organization; or,
- C. the housing or alumni corporation of the organization; or,
- D. a resident on premises owned, leased, or licensed by the organization; or,
- E. an invitee or guest of the organization, which in the judgement of the Assistant Dean, or designee, poses an unacceptable risk of harm to persons or property, including liability or financial loss to the University or community.

In accordance with the Code of Student Conduct, violations of University policy involving students or student organizations, including Greek letter organizations, will be resolved through the Student Conduct System as administered by the Office of Student Rights and Responsibilities. Evidence of a suspended or revoked chapter functioning as an "underground" unrecognized organization may extend this period by a year for each violation.

Unrecognized organizations are those that are not associated with the University. They do not receive support from the Office of Fraternity and Sorority Affairs. They are not permitted to use campus facilities, and their recruitment processes and new member activities are not monitored. Students are prohibited from organizing or affiliating with unrecognized fraternities and sororities. Individual students who are determined to be in violation of this policy may be placed on a University disciplinary status up to and including suspension or expulsion.

MEMBERSHIP REQUIREMENTS

Syracuse University is committed to supporting the academic success of the men and women who join our fraternities and sororities. Joining a fraternity or sorority requires a substantial time commitment on the part of new or returning members. In order support academic success of our members, students seeking membership in a fraternity or sorority must meet all of the following requirements:

- Be a regularly enrolled, full-time student in good standing with Syracuse University.
- Have earned at least 12 credit hours at Syracuse University.
- Have earned a 2.5 or better cumulative GPA.
- Be in good standing with the Office of Student Right and Responsibilities (not on disciplinary probation, suspension, have overdue sanctions, or have an unresolved conduct case).

SYRACUSE UNIVERSITY ANTI-HAZING POLICY

Syracuse University is dedicated to promoting a safe and healthy campus environment for its students, faculty, staff and visitors. In addition, Syracuse University is committed to promoting an environment that fosters respect for the dignity and rights of all its community members. As such, the University will not tolerate hazing activities by any individuals, groups, teams, or recognized student organizations. For more information regarding Syracuse University's Statement of Student Rights and Responsibilities, call the Office of Student Rights and Responsibilities at 315.443.3728 or the Office of the Senior Vice President for Enrollment and the Student Experience at 315.443.4357 for more information.

Enforcement: Syracuse University will enforce this policy through internal disciplinary procedures, the external prosecution of alleged offenders, or both. Individuals who participate in acts of hazing will be held accountable under this policy and the *Code of Student Conduct*. For more information regarding the Code of Student Conduct, call the Office of Student Rights and Responsibilities at 315.443.3728.

Definitions (as of August 13, 2018): Hazing is punishable under **New York State Law** as follows:

New York Penal Law 120.16; Hazing in the First Degree: A person is guilty of hazing in the first degree when in the course of another person's initiation into or affiliation with any organization when such person engages in intentionally or recklessly conduct. This includes engaging physical contact or requiring physical activity during the initiation or affiliation ceremonies, which creates a substantial risk of physical injury to such other person or a third person and thereby causes such injury. Hazing in the First Degree is a class A misdemeanor.

New York Penal Law 120.17; Hazing in the Second Degree: A person is guilty of hazing in the second degree when, in the course of another person's initiation or affiliation with any organization, he intentionally or recklessly engages in conduct, including, but not limited to, making physical contact with or requiring physical activity of such other person, which creates a substantial risk of physical injury to such other person or a third person. Hazing in the Second Degree is a violation.

In addition, **Syracuse University defines hazing to include any action that intentionally or recklessly causes or poses a substantial risk of harm to the mental or physical health or safety of one or more persons.** Subjecting any person to and/or encouraging any person to commit an act that violates human dignity, the Code of Student Conduct, or the law for the purpose of initiating, promoting, fostering, or confirming any form of affiliation with a group or organization is prohibited. The express or implied consent of participants or reporting individuals will not be a defense.

Examples: Examples of hazing include, but are not limited to:

- Forced or coerced consumption of alcohol or other substances;
- Sleep deprivation;
- Threats of harm;
- Actual physical harm (e.g., paddling, beating, branding);

- Requirement to eat spicy foods, other substances;
- Requirement to endure hardships such as staying awake, menial tasks, physical labor, running while blindfolded, etc.;
- Verbal abuse(e.g., name calling, yelling, screaming, berating);
- Participation in physical activities such as calisthenics or other exercises;
- Requiring new members to perform skits with degrading, crude or humiliating acts;
- Performing any service or action under coercion or duress (e.g., running errands, cooking, cleaning);
- Expecting certain items to always be in one’s possession;
- Forcing new members to be deprived of maintaining their normal class study or schedule;
- Illegal activities such as requirements to steal local items as part of a scavenger hunt.

Sanctions: Hazing poses substantial risks to the safety and well-being of individual students and the University community. As such, violations of this policy will result in referral to the Office of Student Rights and Responsibilities for the chapter and the individuals who have allegedly hazed others. Possible disciplinary action may include, but is not limited to, any or all of the following: suspension or expulsion from the University, loss of University recognition and privileges, referral to law enforcement, participation in educational programs, and other educational or remedial action appropriate to the circumstances. Sanctions imposed under this policy do not diminish or replace the penalties available under generally applicable federal, state, and local laws.

Reporting: To make a report of hazing, or to determine whether a proposed activity constitutes or will constitute hazing, the following resources are available via telephone:

- Department of Public Safety at 315.443.2224
- Office of Fraternity and Sorority Affairs at 315.443.2718
- Office of Student Rights and Responsibilities at 315.443.3728
- Anonymous reporting via 315.443.TIPS (8477)

Online reporting forms can be found:

- Office of Fraternity and Sorority Affairs at https://cm.maxient.com/reportingform.php?SyracuseUniv&layout_id=19
- Anonymous reports also can be made to the Department of Public Safety through the Ethics Point service at https://secure.ethicspoint.com/domain/en/report_company.asp?clientid=6432
- Students, faculty and staff who suspect hazing is occurring can also report via the “hazing flag” in Orange SSuccess

CHAPTER INSURANCE

A certificate of commercial general liability insurance (with no liquor liability exclusions) to the University's satisfaction in the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate, name Syracuse University as an additional insured, using the following language in the certificate:

"Syracuse University is hereby declared to be an additional insured under the terms of this policy. This insurance will not be canceled, non-renewed or modified without thirty (30) days written notice to the Office of Fraternity and Sorority Affairs at Syracuse University."

The Office of Fraternity and Sorority Affairs, with the concurrence of the Risk Management Department, may modify this requirement for circumstances justifying lower policy limits.

Chapters are expected to update their insurance documents every by November 30th of every year. (See Appendix)

FRATERNITY AND SORORITY HOUSE EXPECTATIONS OFF- CAMPUS LIVING

SATELLITE/UNOFFICIAL CHAPTER HOUSES

If a place of residence is not provided or funded by a division of a national organization, a chapter may not display chapter letters, shields, crests, flags or any insignia that can be related directly back to the organization. No business meetings, events, or socials may occur in this residence nor can any event directly related to chapter business. Occupancy rules for the City of Syracuse must be followed. (No more than 5 unrelated people may live together.) Chapters should check house capacity rules with the City of Syracuse. Failing to comply with house capacity rules may result in, but is not limited to, a fine for occupants and/or the landlord.

PROPERTY APPEARANCE

Chapter houses must be kept in a presentable and livable condition and up to property and maintenance code. Trash must go out between 7 p.m. the evening before and 6 a.m. the morning of trash pickup. Trash containers must be in by 7 p.m. on trash day. Failure to do so could result in a ticket/fine from the City of Syracuse. Construction garbage, furniture, and branches may not be placed with the regular trash. To dispose of these items, call (315)448-CITY to schedule a pickup. Upholstered furniture may not be kept in yards or on porches.

Litter in front yards must be cleared by NOON the day after the event. Failure to do so is a violation of the City Littering Ordinance and can result in fines/tickets from the City of Syracuse.

Lawns must be kept regularly mowed and the grass height may not exceed 8 inches. Shrubs must be trimmed as well. Sidewalks must be maintained in good condition. The City of Syracuse will apply a fee to the tax bill of properties that require replacements or repairs the sidewalk.

NOISE ORDINANCE

The City of Syracuse noise ordinance prohibits excessive or unnecessary noise that can be heard across property lines. This includes noise between apartments in the same building, such as playing a stereo, television, musical instrument, or any other device in such a manner that its sound crosses property lines.

NUISANCE PARTY

The ordinance defines a 'nuisance party' as a party in which any of the following behaviors are observed: Disorderly conduct; unlawful possession of an open container; outdoor urination or defecation in a public place; unlawful sale, furnishing, dispensing or consumption, of an alcoholic beverage, sale or furnishing of an alcoholic beverage to an underage person; unlawful possession, sale, or use of a controlled substance; unlawful deposit of litter or refuse; unlawful pedestrian or vehicular traffic; standing or parking of vehicles that obstructs the free flow of traffic on public streets and sidewalks, or that impedes the ability to render emergency service; or unlawfully loud noise. The ordinance defines

“responsible person” as the property owners, occupants, or tenants of the premises (party guests) of the nuisance party. Upon observation of the nuisance party, the Syracuse Police Department may approach the premises and disband the party, in which case all non-residents must leave the premises.

OPEN CONTAINERS

The City of Syracuse open container ordinance prohibits carrying open containers of alcoholic beverages on city streets and sidewalks. This includes alcoholic beverages that are in any type of cup or bottle, regardless of label.

BARBECUE GRILLS

City of Syracuse fire ordinances prohibit the use of an open-flame device on porches or overhangs. Grills must be placed 12 feet from structure. Grills may not be stored on chapter house balconies or roofs.

SNOW/ICE REMOVAL

Sidewalk snow removal is the responsibility of each property owner. In most cases, if the owner doesn't live at the property, the tenant is responsible for keeping the sidewalk clear. Tenants should clarify with the landlord whose responsibility it is to remove snow. Clearing snow and ice from sidewalks must be done as soon as possible in order to avoid potential harm or injury. Residents are asked to assist the Syracuse Fire Department with keeping hydrants clear of snow whenever possible.

As a general safety precaution no one should be allowed on the roof of the house or a second story balcony without a door.

PARKING

Parking on front lawns and parking across sidewalks is illegal and a safety threat to pedestrians who are forced to walk off the sidewalks. Odd-even parking starts at 6 p.m. on odd dates on the odd-number address side, and 6 p.m. on even dates on the even-number address side. The Syracuse Police Department strictly enforces all parking regulations.

FRATERNITY AND SORORITY PR

All chapters will refrain from negative publicity concerning their chapters or the fraternity and sorority community. This includes social networking sites, posted photos, and other media that represent the fraternity and sorority community.

ADVERTIZING OF EVENTS

No poster, flyer, or event advertisement may make any reference to alcoholic beverages or bars. This also includes but is not limited to offensive or inappropriate slogans, pictures, or themes.

EVENT SPONSORSHIP

Syracuse University fraternity and sorority community will not accept cash contributions, sponsorships, or in-kind donations from tobacco companies and other organizations whose purpose is to promote tobacco interests. This includes but is not limited to, the following organizations: Altria Group, Philip Morris USA, Philip Morris International, Reynolds America, R.J. Reynolds Tobacco Co., Sante Fe Natural Tobacco Co., Lane Limited, Lorillard Inc., Vector Group Ltd., Liggett Group Inc., Vector Tobacco Inc., U.S. Smokeless Tobacco Co. Inc. (UST), Imperial Tobacco Group PLC, or Commonwealth Brands, Inc.

CHAPTER HOUSE DECORATIONS

The Office of Fraternity and Sorority Affairs has the right to request the immediate removal of decorations that are offensive or inappropriate. If a complaint is received, a FASA staff member will come to view the decoration to determine if it is offensive or inappropriate. The chapter may then be asked to remove the decoration. If it is not removed, the chapter may be placed on social probation for a time decided upon by the FASA assistant dean or their designee.

SEXUAL ASSAULT/HARASSMENT

No chapter will tolerate or condone any form of sexually abusive behavior from their chapter members or guests. This includes any behavior that is physical, mental, or emotional. Actions that are sexually demeaning will not be tolerated. This includes but is not limited to: rape, sexual assault, or verbal harassment.

DRUGS

The unlawful manufacture, distribution, sale, purchase, possession, or use of any drugs or controlled substances, or any attempts thereof, is prohibited at fraternity/sorority sponsored events, chapter house premises, or during an event that an observer would associate with the fraternity or sorority. Violations of this subsection will be determined from all circumstances. Possession of drug paraphernalia is prohibited.

FIRE HEALTH AND SAFETY

1. All chapter houses should meet all local fire and health codes and standards.
2. All chapter houses will be inspected by the City of Syracuse Fire Code Inspector once per semester. Individual chapters will not be permitted to host registered social events until the Fire Code Inspector conducts the house inspection and provides confirmation that the house has passed inspection to the Office of Fraternity and Sorority Affairs.
3. All chapters should post by common phones and in other locations emergency numbers for fire, police and ambulance and should have posted evacuation routes in each sleeping area.
4. All chapters should comply with engineering recommendations as reported by the insurance company or municipal authorities.
5. All living areas of houses must have working smoke and carbon monoxide detectors at all times.
6. The possession and/or use of firearms or explosive or incendiary devices of any kind within the confines and premises of the chapter house is prohibited.
7. Candles should not be used in chapter houses or individual rooms except under controlled circumstances such as initiation.
8. Storage of flammable liquids inside the structure is strictly prohibited.
9. Use of black plastic sheeting or other combustible materials over windows and doors is strictly prohibited.
10. All exits, corridors, hallways and stairways clear and free of ALL storage, trash and other debris.
11. At no time shall highly combustible materials such as, but not limited to hay, straw, corn stalks, Styrofoam insulation board, excessive paper or fabrics etc. be utilized as decoration within the structure.
12. Chapter houses will post occupancy limits in all common areas used for social events.

SOCIAL EVENT POLICIES

I. Definition

Chapter social events are defined as, but are not limited to the following:

- Events for which information about the event were announced at a chapter meeting, posted to the chapter's social media, emailed to a chapter distribution list, or sent out via text message or via other applications that sends messages to the chapter members.
- Events which are hosted at a chapter house.
- Events which are attended by many members of the chapter.
- Any event which an observer would reasonably associate with the fraternity or sorority chapter.

II. Requirements for Hosting Registered Social Events

In order for a chapter to be eligible to host registered social events in chapter facilities, the chapter must meet the following requirements:

1. The chapter must be in good standing with the University and must be a recognized student organization per University and the Office of Fraternity and Sorority Affairs (FASA) policies.
2. The chapter must be in good standing with its national, regional and local officials.
3. The chapter **MUST** have a chapter advisor within a 2-hour driving distance of Syracuse, NY. This advisor must be in good standing within the national organization and recognized by the national organization as the chapter's advisor. This person must be able to attend FASA advisors meetings. The chapter must provide proof of the advisor's proximity to SU and their standing in the national organization as the chapter advisor to FASA.
4. The chapter must maintain an average 2.5 GPA in order to sponsor or co-sponsor social events.
5. The chapter must have a current proof of insurance on file within the Office of Fraternity and Sorority Affairs.
6. The chapter and/or provider of the premises must have up-to-date fire insurance/inspection certificate from the Syracuse Fire Department.
7. No event can happen before the first day of classes or after the last class of the fall or spring semester. Chapters are expected to comply with "blackout dates."

8. The chapter president, social chair, risk management chair, new member/dean/recruitment/intake chair, and house manager, must participate in the risk management training with FASA to sponsor/co-sponsor, social events of any kind (party, presentation to campus show, concert, etc.).
9. Having an unregistered event can result in the chapter's social privileges being revoked. Chapters/members attending unregistered parties may also be sanctioned. Sanctions can include, but are not limited to: the social probation of the chapter, referral to the Office of Student Rights and Responsibilities, a council Judicial Board appearance, or a sanction, as decided upon by the assistant dean of FASA.
10. Hosting social events is a privilege. Alleged violation of these policies may result in referral to the appropriate Peer Review Board. Alleged violations of the Code of Student Conduct will be forwarded to the Office of Student Rights and Responsibilities for resolution. Alleged violation of these policies may result in the immediate suspension of an organization's registered social event privileges for the purpose of protecting the safety or well-being of chapter members or other members of the University community as determined by the Assistant Dean of FASA or their designee.

III. Policies For Social Events

1. Chapters are expected to follow all federal, state, and local laws as well as University policies when planning any type of event. Chapters should also comply with all (inter) national organization polices.
2. Chapters should consider the implications of any party themes, advertising, and decorations. Decorations must meet all fire code regulations. Prohibited party themes include any suggestion of discrimination based on sex, race, color, sexual orientation, gender identity and expression, religion, age, marital status, national origin, disability, or veteran status. Competition based themes are also prohibited. This also applies to event advertisements and apparel. Chapters will be notified within 2 business days of submission if the theme is approved by FASA.
3. The maximum number of attendees cannot exceed fire safety regulations for the room in which the party is being held, including chapter members.
4. Chapters must handle complaints from neighbors and police in a courteous, cooperative, and respectful manner.
5. Events that occur on Thursday night must start after 9 p.m., end before 1:30 a.m., and be no longer than three (3) hours in duration. Events that occur on Friday and Saturday

nights must start after 9 p.m., end before 2 a.m., and be no longer than four (4) hours in duration.

6. All social events must be registered three (3) business days prior to the event. To register an event, the chapter must submit:
 - A. A fully completed online registration form developed and released by FASA. In a social event involving more than one chapter, *only* the host chapter is required to complete and submit the online registration form, however, all participating chapters must turn in two copies of their guest lists to FASA.
 - B. List of event managers (1 per 25 guests). Proof of NYS ATAP training and risk management training must be on file with FASA or included with registration packet. Event managers are prohibited from consuming alcohol before or during events at which they are serving as event managers.
 - C. Insurance forms (if not on file or if the event is taking place at a location other than the chapter's facility).
 - D. Contact information for the host chapter's president, advisor, and social chair (name, phone, and e-mail). Contact information for the participating chapters' social chairs and event managers must also be included on the form.
 - E. Guest lists from all participating chapters must be typed and numbered with guests under the age 21 clearly identified. This list must be turned in when chapters pick up their wristbands.
 - F. For events where alcohol will be present (excluding events at 3rd party vendors), wristbands must be provided to all guests whom are over the age of 21. These can be picked by the chapter, from FASA, on the Thursday prior to the social event from 10 a.m. - 3 p.m. or the Friday prior to Friday and Saturday events from 10 a.m. - 3 p.m.
 - G. AFTER THE EVENT: The post-list (guest list sign-in) and receipts documenting the purchase of non-alcoholic refreshments (for events involving alcohol), must be submitted to the associate director of FASA, by 3 p.m. the day after the event or, if on a Friday or Saturday, by 3 p.m. the Monday after the event.
7. Chapters must designate one clearly defined entrance where IDs are checked and guests are signed in. There must be a minimum of ONE (1) event manager per chapter checking IDs for events with multiple chapters present. There must be a minimum of

TWO (2) event managers checking IDs during an open-invite event. Anyone under the age of 18 will not be admitted unless they are an SU student. Guests and attending chapter members must sign in at the entrance and show a valid ID.

8. Security must be provided throughout the duration of the event. A minimum of one security officer must be present at the event to assist with enforcement of the guest list, keeping out uninvited guests, maintaining a safe environment for guests, checking IDs at the entrance, securing other facility entry points, or anything else deemed worthy at the situation at the time. Chapters are highly encouraged to have one security officer per entrance to the chapter house.
9. Security staff hired by the Interfraternity Council will monitor compliance with social event policies during events. Immediate access to chapter facilities is required. Event managers are expected to meet security staff at the entrance door to the chapter facility and walk the staff members around the social event. Event managers, servers, and chapter executive board members are required to provide any information related to the safety of the event as requested by security staff. Additionally, chapter members and event attendees are expected to comply with any requests made by the security staff related to the safety and security of the social event. Event managers and servers are required to have either their SUID or government issued identification available to show security staff if requested.
10. The hosting chapter has the exclusive right and responsibility to deny admittance to anyone impaired by alcohol and other drugs, even if the person is on the invitation list.
11. Attendance by non-members at any event must be by invitation only and the chapter/organization must utilize a guest list system. Attendance at events is limited to a 3:1 maximum guest-to-member ratio and must not exceed local fire or building code capacity of the chapter/organizational premises or host venue. If a chapter's national policies require a guest-to-member ratio less than 3:1, the chapter is required to follow the national policy.
12. Philanthropy/community service events (regardless of location) must NOT involve alcohol and must be registered and approved. No guest list is required, but a list of participating chapter members must be submitted with event registration.
13. Events which are hosted on the Syracuse University campus should be registered with FASA. While a guest list is not required we do ask that the sponsoring chapter submit a list of event managers (names and contact information) for the event. Chapters holding these events must meet with their FASA advisor to ensure all necessary paperwork is complete and on file. If this information is not submitted, the event is subject to cancellation.

14. New member presentation/campus shows are generally held outside and are open to the campus. The policies and standards for these events are included with the intake forms. This event should also be registered with FASA, using the online submission form. A list of active and participating chapter members must be submitted with the form.

IV. Additional Policies for Events Involving Alcohol

For any activity or event sponsored or endorsed by the chapter/organization, including those that occur on or off organizational/chapter premises during which alcohol will be served:

1. No person under the legal drinking age may possess, consume, provide or be provided alcoholic beverages.
2. In order to host registered events involving alcohol, the chapter president, social chair, risk management chair, new member educator/dean, recruitment/intake chair, house manager, and servers must participate in the following trainings to sponsor/co-sponsor, social events of any kind (party, presentation to campus show, concert, etc.):
 - NYS Alcohol Training and Awareness Program (ATP). Proof of completion certificate will need to be on file in FASA.
<https://www.gettips.com/mobile/register.html#session-univ>
 - Risk Management Training sponsored by FASA.
3. Participating chapters must designate a minimum of one (1) server from each organization. Servers must be 18 years of age or older and with membership in their chapter for a minimum of one (1) year. Servers are prohibited from consuming alcohol before or during events at which they are serving as servers. Chapters are not limited to using only one designated server for the entirety of the social event. Event managers that are fully trained and registered with FASA to serve alcohol are eligible to serve alcohol at the event.
4. Alcoholic beverages must either be:
 - a. Provided and sold on a per-drink basis by a licensed and insured third-party vendor (e.g., restaurant, bar, caterer, etc.); or,
 - b. Brought by individual members and guests through a “bring your own beverage” (“BYOB”) system. The presence of alcohol products above 15% alcohol by volume (“ABV”) is prohibited on any chapter/organization premises or at any event, except when served by a licensed and insured third-party vendor. Guests may bring a maximum of six (6) beverages none of which can exceed a 15% ABV. Containers cannot exceed twelve (12) ounces. The following information

has been provided by the National Interfraternity Conference as a guide to which beverages may be below 15% ABV:

- Beer (except craft beers, which are often above 15% ABV);
 - Wine (most standard red or white wines);
 - Champagne, Prosecco, Asti, Cava;
 - Malt Beverages (i.e., Bacardi Silver, Mike's Hard Lemonade, Zima, Smirnoff Ice, etc.);
 - Cider (Angry Orchard, Stella Artois, Woodchuck, etc.);
 - Hard Seltzer (White Claw, Truly, Spiked Seltzer, Barefoot Spritzer, etc.); and
 - Pre-Mixed items (Bud Light Ritas, Skinny Girl Margarita, ELS Iced Coffee/Iced Chocolate, etc.).
5. Common sources of alcohol, including bulk quantities, which are not being served by a licensed and insured third party vendor, are prohibited (i.e., amounts of alcohol greater than what a reasonable person should consume over the duration of an event).
 6. Chapters must establish one clearly defined area where alcohol is collected and distributed to the event guests who brought it. If a fraternity and sorority chapter would like to separate their BYOB alcohol distribution centers, and the chapter house affords enough space to do so, they may follow through and indicate both clearly defined service areas on the social event registration form. Upon arrival, each guest must give their name and their alcohol to the server at the alcohol distribution location. The guest will receive a bracelet with a number of tabs that correspond with the number of drinks they brought.
 7. In order to retrieve a beverage, a guest will show their bracelet to the server who will remove a tab and provide the guest with one of beverages they brought. Only one beverage may be obtained at a time and only by the individual who brought it to the event. Upon the conclusion of the event, guests may retrieve any alcohol from the serving area. Chapters are responsible for disposing of any remaining alcohol immediately after the event is concluded.
 8. The chapter must provide non-alcoholic drinks and beverages equal to the number of underage guests at the event. This station must be clearly labeled and in a common location where all guests can access food as well as beverages provided.
 9. No alcoholic beverages may be purchased through or with chapter funds, nor may the purchase of same for members or guests be undertaken or coordinated by any member

in the name of or on behalf of the chapter. (e.g., admission fees, cover fees, collecting funds through digital apps, etc.).

10. No members, collectively or individually, shall purchase for, serve to, or sell alcoholic beverages to any minor (i.e., those under legal drinking age).
11. No chapter may co-sponsor an event with an alcohol distributor or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) at which alcohol is given away, sold or otherwise provided to those present. This includes any event held in, at or on the property of a tavern as defined above for purposes of fundraising. However, a chapter may rent or use a room or area in a tavern as defined above for a closed event held within the provisions of this policy, including the use of a third party vendor and guest list. An event at which alcohol is present may be conducted or co-sponsored with a charitable organization if the event is held within the provisions of this policy.
12. Any event or activity related to the new member joining process (e.g., recruitment, intake, rush, etc.) must be substance free. No alcohol or drugs may be present if the event or activity is related to new member activities, meetings, or initiation into an organization, including but not limited to “bid night,” “big/little” events or activities, “family” events or activities and any rituals or ceremonies of any kind.
13. No member or pledge, associate/new member or novice shall permit, tolerate, encourage or participate in “drinking games.” The definition of drinking games includes, but is not limited to, the consumption of shots of alcohol, liquor or alcoholic beverages, the practice of consuming shots equating to one’s age, “beer pong,” “century club,” “dares” or any other activity involving the consumption of alcohol which involves duress or encouragement related to the consumption of alcohol.
14. The chapter/organization, members or guests must not permit, encourage, coerce, glorify or participate in any activities involving the rapid consumption of alcohol, such as drinking games.
15. Alleged violation of these policies may result in referral to the appropriate Peer Review Board. Alleged violations of the Code of Student Conduct will be forwarded to the Office of Student Rights and Responsibilities for resolution. Alleged violation of these policies may result in the immediate suspension of an organization’s registered social event privileges for the purpose of protecting the safety or well-being of chapter members or other members of the University community as determined by the Assistant Dean of FASA or their designee.

V. Additional Policies for Formals and Date Parties

1. In addition to University policies, Chapters should comply with all (inter) national organization polices when planning formal events.
2. Formals and date parties should not be scheduled during “blackout dates”.
3. Registration of formals and date parties must comply with the Student Travel Policy found on the Syracuse University website <https://policies.syr.edu/policies/academic-rules-student-responsibilities-and-services/student-travel-policy/>.^{*} Formals must be registered at least 60 days in advance of the event.
4. Formals must have a ratio of one member per guest with a maximum guest list of twice the membership.
5. The location of the event and proof of insurance must be provided if alcohol is being served during the event at the time of event registration.

^{*}The student travel policy is being revised with implementation expected during the 2019 - 2020 academic year. FASA will notify chapters of any changes to the student travel policy and the impact on the above listed policies.